

# **CITY OF GERMANTOWN**

## **AMBULANCE RFP**

### **ADDENDUM NO.1**

The attached items on the above-named Project will be updated and adjusted (if required) by this Addendum No. 1 so as to reflect the revision to the Request for Proposals:

#### **VENDOR QUESTIONS:**

1. What is the required response time when all 4 contract ambulances are not available for calls due to being committed on other EMS calls?

**ANSWER:** The RFP only requires 4 ambulances. Our statistics indicate that needing more than 4 ambulances should be a rare occasion (an outlier). In such case, the response time requirement would be waved. If the vendor has the ability to provide additional ambulances, then they would have first opportunity to provide the additional ambulances. These ambulances would not have to meet the same requirements as the RFP, such as type of ambulance or staffing. If the vendor did not have the ability to provide additional ambulances, then the City of Germantown would obtain additional ambulances through other private vendors or mutual aid.

2. Can the City of Germantown provide EMS response information regarding EMS calls by time of day for the past 36 months?

**ANSWER:** Attached are statistics for 2011 and 2010 showing the number of EMS calls (and patient transports) by time of day as well as by Fire District. These should be indicative of the information needed.

3. Can the City provide additional information regarding the Mobile Data Terminals and CAD software license needed?

**ANSWER:** Due to licensing restrictions, vendor will need to provide the necessary hardware for the Mobile Data Terminals (MDT). The City of Germantown will obtain the necessary additional New World Systems Mobile Fire Module software licenses and charge the vendor for these licenses and annual license maintenance. This will cost approximately \$2,500 per license for each MDT along with an annual maintenance cost of approximately \$360. Vendors will need to provide Wi-Fi capability for the Mobile Data Terminal. It is recommended that vendors consider utilizing a Wi-Fi hotspot on each ambulance to also permit EKG transmissions from the EKG monitor, etc. The following is the basic minimum hardware requirements for the New World Systems Mobile Data Terminals:

- CPU – Intel i3 processor
- RAM – 2 GB
- Hard Drive – 160 GB
- Wireless – 802.11x
- Data – 3G Cellular (preferably 4G)
- Display – 1024x768 with 96 dpi and integrated graphics
- Touch screen capabilities is highly recommended
- AVL GPS Receiver (currently using US Global Sat MR-350, recommend permanent mount)

4. Can you provide the addresses for the Fire Stations in Germantown?

**ANSWER:** The following are the 4 Fire Stations in Germantown. The City will coordinate with the vendor on the actual locations to house the ambulances.

- Fire Station #1, 2700 Cross Country Rd., Germantown, TN 38138
- Fire Station #2, 8925 Dogwood Rd., Germantown, TN 38139
- Fire Station #3, 7766 Farmington Blvd., Germantown, TN 38138
- Fire Station #4, 3031 Forest Hill-Irene Rd., Germantown, TN 38138

5. Will the ambulance transport vendor be responsible for replacing the Fire Department's expired medical supplies?

**ANSWER:** No, the Fire Department will assume that responsibility.

#### **CHANGES TO SPECIFICATIONS:**

1. Please change Section III. 9. O.:  
"Vendors shall not employ, on a full-time or part-time basis, during the term of the agreement, any personnel who are employed by the City of Germantown."
2. Please change the statement on Page 37 under Charges for Services that states "Fees apply for the initial three-year term of the Contract." The City will allow for an annual increase in the Transport Fee as permitted by Medicare for Medicare rates. Furthermore, the annual increase can be no greater than the CPI in section 3.02 for Private Insurance Transport Fees.

#### **CLARIFICATIONS:**

1. All communication, requests for information and submittals of information by vendors concerning this project should be submitted in writing via e-mail to Purchasing Officer at [lpiefer@germantown-tn.gov](mailto:lpiefer@germantown-tn.gov) only. Any other communications with City staff and elected officials is prohibited.

In some cases, the above items may be clarifications and further explanations of the Specifications in the Request for Proposal. However, any changes to the Specifications will be incorporated in the Contract Documents for this Project. All CONTRACTORS must acknowledge receipt of this Addendum No. 1 on **the attached Addendum Acknowledgement form** when submitting a Proposal for consideration.

*Lisa A. Piefer*  
Lisa A. Piefer  
Purchasing Officer

*December 19, 2012*  
Date

## ADDENDA ACKNOWLEDGEMENT FORM

Proposer acknowledges receipt of the following addenda (as applicable):

Addendum No. 1 \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. 2 \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. 3 \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. 4 \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. 5 \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. 6 \_\_\_\_\_ Dated \_\_\_\_\_

\_\_\_\_\_  
(Name of Proposer)

By: \_\_\_\_\_

Title: \_\_\_\_\_